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Training Overview

- Introductions
- FWA Reporting
- Recent Administrative Rule Changes
- Policies and Procedures Guide Overview
- · Required Reporting
- Programmatic Topics



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Fraud, Waste, & Abuse

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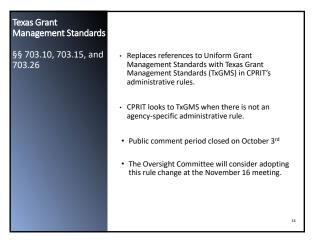


Corrections to Financial Status Report (FSR) Supporting Documentation Eligible Grantee Matching Funds Standards	

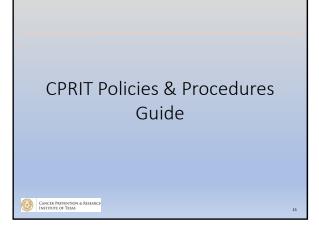
Corrections to Financial Status Report (FSR) Supporting Documentation § 703.24(a)(5) Requires a grantee to submit corrections to FSR supporting documentation within five (5) business days after CPRIT makes the request. If a grantee does not meet the deadline then CPRIT may disapprove the FSR. Public comment period closed on October 3rd The Oversight Committee will consider adopting this rule change at the November 16 meeting.

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Eligible Grantee Matching Funds § 703.11(c)(7) - Adds relocation costs to Texas as a source of encumbered funds that a grantee may use to fulfill their matching funds requirement. - Public comment period closed on October 3rd - The Oversight Committee will consider adopting this rule change at the November 16 meeting.

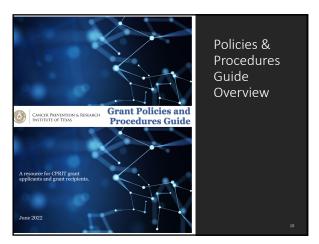


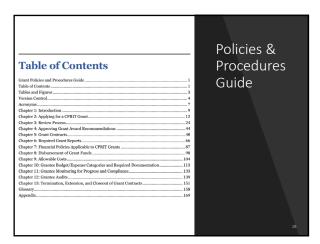


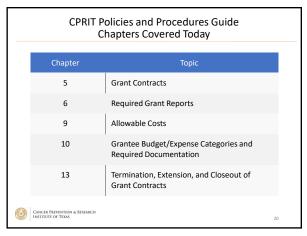


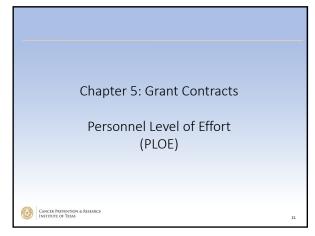












Polling Question

As a general rule, you should update the personnel level of effort form once a year:

True or False

Answer: False

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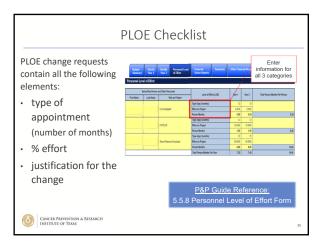
Polling Question

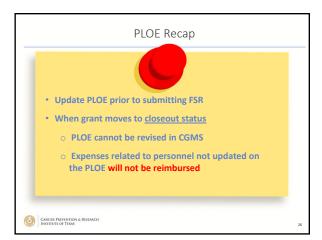
Do employees whose salaries and fringe are charged to the grant need to be listed on the PLOE?

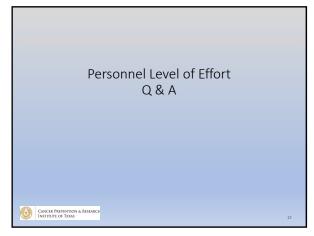
Answer: YES

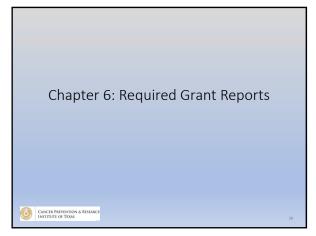
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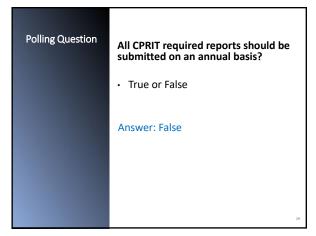
PLOE Checklist PLOE must be updated prior to submitting FSR Each employee with salary/fringe has Level of Effort for current award year All employees with travel, tuition, stipends and conference fees are listed on the PLOE PROP Guide Reference: 5.5.8 Personnel Level of Effort Form CANCIE PRIVENTION & RESEARCH INSTITUTE OF TEXAS.



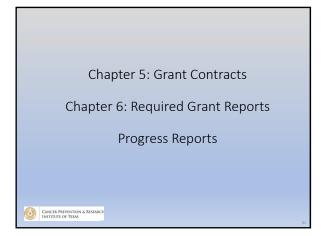




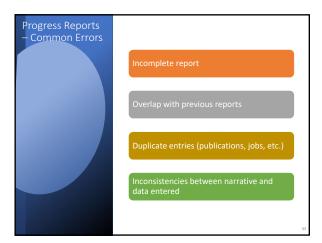


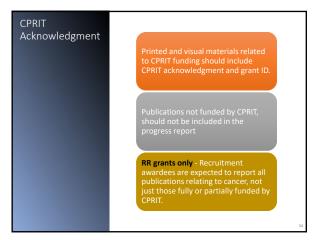


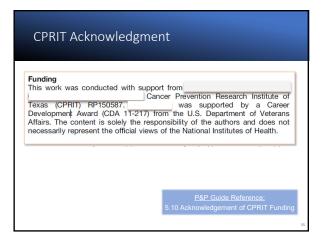














Polling Question

Which items are allowable match expenses?

- A. Travel expenses that exceed the GSA per diem limit on hotel rates or meals
- B. Short-term travel visa fees and associated costs for an employee listed on the PLOE
- c. An employee's salary amount that exceeds CPRIT's \$200,000 cap
- D. Grantee professional association fees or dues
- E. None of the above
- F. All of the above

Answer: F

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Matching Compliance Certification (MCC)

- Institutions of Higher Education may use their Federal Indirect Cost Rate to fulfill match requirement
- Institutions of Higher Education <u>must upload to each grant record</u> most current indirect cost rate agreement
- If grantee uses a blended indirect cost rate calculation, grantee is <u>required</u> to have and follow a documented internal policy

P&P Guide Reference:
6.4 Matching Funds Certification and Verification

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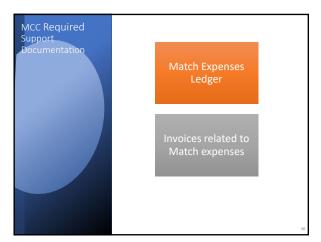
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MCC Support Documentation

At the time the MCC form is completed an uploaded to CGMS, grantees must upload 100% of the supporting documentation.

MCC will not be approved until all documentation is uploaded and reviewed by CPRIT.

Grantee expenditures must be direct costs incurred while working on the CPRIT-funded project or work that supports, extends, or facilitates the CPRIT project, even if it is not funded by CPRIT.



MCC - Deficiency

A match deficiency may be carried forward and added to the matching fund requirement for the next project year so long as:

- Deficiency is equal to or less than 20% of the total matching funds required for the same period; and
- No prior matching funds deficiency



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MCC – Allowable Expenses (not an exhaustive list)

- Any expense that can be claimed for grant reimbursement
- Unrecovered indirect costs up to ten percent (10%) of the grant award amount (in addition to 5% indirect costs claimed for reimbursement) DOES NOT APPLY TO ACADEMIC INSTITUTIONS
- An employee's salary amount that exceeds CPRIT's \$200,000 cap
- Travel expenses that exceed the GSA per diem limit on hotel rates or meals
- Airfare costs that exceed coach class airfare
- Foreign travel related to CPRIT's funded project

MCC – Allowable Expenses (not an exhaustive list)

- Taxes that are effectively user fees (hotel taxes, gasoline tax, or airfare tax)
- Short-term travel visa fees and associated costs for an employee listed on the PLOE
- Grantee professional association fees or dues (related to the CPRIT-funded project)
- Patent application fees and associated patent application preparation costs
- Moving costs of office furnishings or employees of companies relocating to Texas
- Security systems and ongoing security system monitoring fees for physical space

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Grant funds for the next project year will not be distributed until the previous year's matching funds verification and certification for the upcoming year have been **approved**.

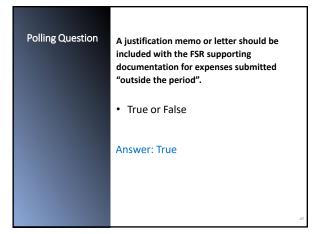
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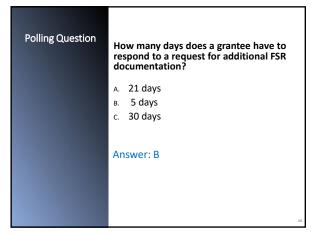
Matching Compliance Certification

Q & A

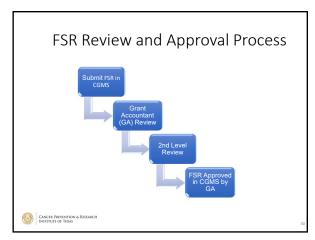


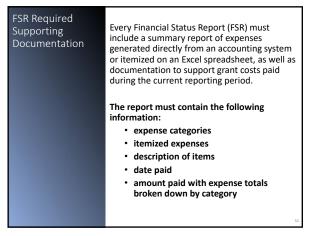
Chapter 9: Allowable Costs	
Chapter 10: Grantee Budget/Expense Categories and Required Documentation	
Financial Status Report (FSR)	
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FSR Required Supporting Documentation

If the date paid is not found in the summary report, it should be noted on invoices.

A payment claimed for a period prior to the current period should be accompanied by an **Out of Period (OTP)** letter or memo explaining why the payment was not claimed in the appropriate period.

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Personnel Personnel

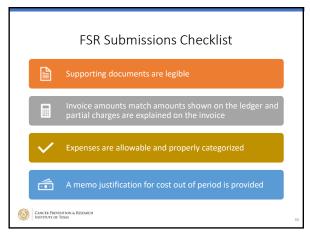
Travel	Employee travel reimbursement request form To be eligible for grant reimbursement, employee names must match those on the PLOE Documentation to support all travel costs. mileage logs hotel receipts Sarkar perimbur for travel location zip code(s) public transportation receipts omal receipts om
	Travel costs charged to the grant must be consistent with the State of Texas TexTravel Guide, https://mx.cga.statc.ta.us/mx/ravel/dextravel/buides.gkg.

Copy of the vendor invoices for all equipment costs Prior to the actual procurement of the item, equipment purchases must be approved by CPRIT. Copy of CPRIT approval (initial budger justification or change request) Summary report with a description of the supply purchased, vendor name, date paid, and amount paid. Central supply department transactional document Academic Institution grantees must provide a copy of the vendor invoice for any supply purchase of \$750 or more. Non - academic institutions must provide invoices to support all expenses regardless of amount.

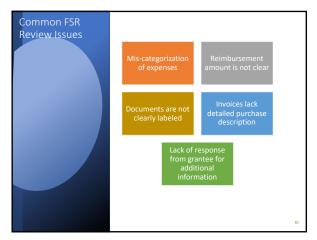
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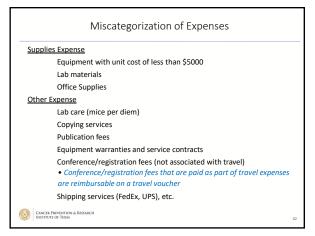
Subcontractor invoices for all contractual expenses (service contracts and subawards) Subcontractor invoices for all contractual expenses (service contracts and subawards) Subcontractor expenses claimed against the grant must affiner to the same cost principles regarding allowable and nonallowable expenses as any other expense claimed by the grantee. It is the grantee's responsibility to apply these cost principles, and grantees may be asked to provide a copy of the subcontractor contract in some cases. Summary report with a description of the item purchased, date of purchase, date paid, and amount paid for any expenses that cosmot be applied to any of the expenses categories above. Central supply department transactional document Academic Institution grantees must provide a copy of the vendor invoice for any supply purchase of \$750 or more. Non - academic institutions must provide invoices to support all expenses regardless of amount. For detailed information about required documentation for costs claimed on a FSR, grantees should refer to Chapter 10 of CPRIT's Policies and Procedures Guide.

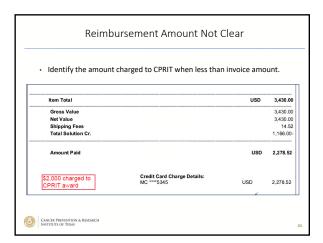






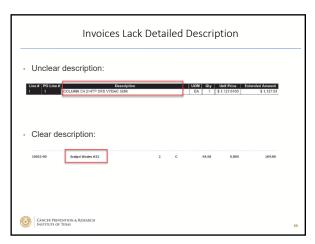


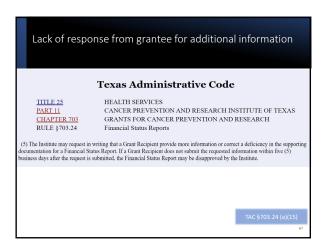


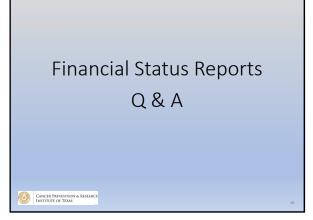


	Documents	Not (Clear	ly Labele	d	
Individual items	referenced in	GL with	n the s	same letter:		
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	AVEL	23.10	i l	8/24/2022		
	AVEL	30.00	i	8/24/2022		
	AVEL	24.48		8/24/2022		
	AVEL	✓ 989.00		8/24/2022		
	AVEL	725.00		8/24/2022		
	AVEL	18.70		8/24/2022		
	AVEL	17.60	i	8/24/2022		
TR	AVEL	20.16		8/24/2022		
TR	AVEL	33.53	i l	8/24/2022		
TR	AVEL	29.91	1	8/24/2022		
TR	AVEL	46.20	1	8/24/2022		
TR	AVEL	6.38	J	8/24/2022		
TR	AVEL	4.99	J	8/24/2022		
TR	AVEL	790.30	J	8/24/2022		
TR	AVEL	36.91	J	8/24/2022		
TR	AVEL	9.29	J	8/24/2022		
TR	AVEL	5.89	J	8/24/2022		
TR	AVEL	14.84	J	8/24/2022		
TR	AVEL	33.53	J	8/24/2022		
TR	AVEL	9.29	J	8/24/2022		
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 Items 	individually	/ refe	re	nce	d				
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ovel Out of State	TRAVEL	25.00	D1 .	6/1/2022		10/1900	5/16/2022		
avel Out of State	TRAVEL	60LB	DO	6/8/2022		6/2/2022	6/6/2022	×11.88	D5. \$11.88
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avel Out of State	TRAVEL	27.73	D3V	6/8/2022		6/2/2022	6/6/2022		
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	National selection	(142				44	44	None	50.00
avel Out of State	TRAVEL	11.88	D5 y	6/8/2022		6/2/2022	6/6/2022	Purchase Subtetal	\$10.50
	Inchiower th	[10]	UJI					MA Meals Tax (7%) Tip	50.38 × 51.00
avel Out of State	TRAVEL	1133	D6V	6/8/2022		6/2/2022	6/6/2022	Total	511.85 🗸
	Disallowed tip	2 (100)	D6V						
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	Total Travel	939.32	CA						
	Total GL	38,636,55							







Chapter 10: Grantee Budget/Expense Categories and Required Documentation

Equipment Expense Category

Polling Question

Can equipment, not listed in original application, be purchased in lieu of the equipment in the approved application?

Answer: Yes, with CPRIT approval obtained prior to purchasing the replacement equipment via a Change Not Otherwise Specified (CNOS) change request.

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Polling Question

Can service agreements be purchased to extend the agreement during the period of the NCE?

<u>Answer</u>: Yes; however, the cost must be prorated if the service agreement extends beyond the new end date of the grant.

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Equipment

For all equipment expenses, the grantee <u>must</u> include acceptable documentation of CPRIT approval.

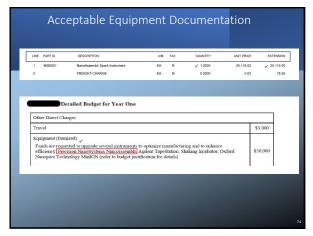
Acceptable documentation includes:

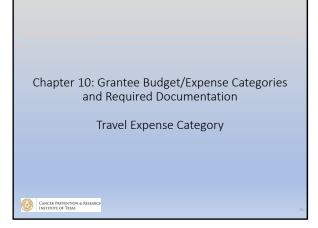
- Initial Budget Justification with equipment items highlighted
- Approved change request











	Polling Question	International travel requires prior approval if the international travel is not included in the original grant application in the budget and budget justification.	
		True or False	
		Answer: True	
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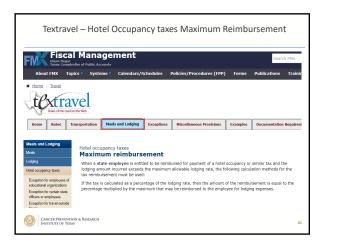
Polling Question Should meal receipts be submitted if claiming per diem? Answer: Meal receipts are not required when claiming per diem

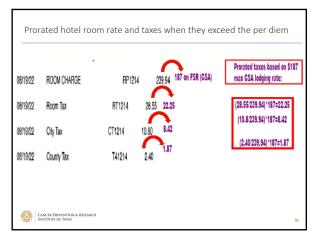
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For each trip taken, a separate travel expense report with all supporting documentation should be submitted, which should include: - Grantee Name - Traveler's Name - Date(s) of travel - Purpose of the travel - Itemization of expenses - Proof of payment



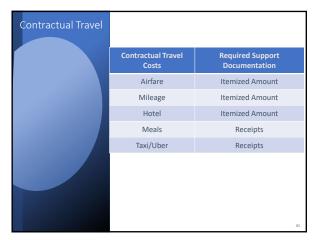




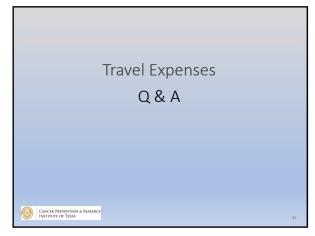


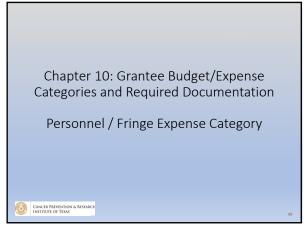




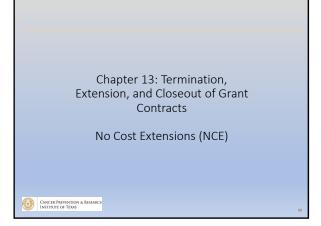












No Cost Extension (NCE)

- Request must be submitted at least 30 days prior to termination date but not more than 180 days prior
- More than 6 months can be requested. The increased number of months should be mentioned in the first sentence of the justification
- There is no automatic approval. NCEs are based on several factors including;
 - $\circ \ \ \text{documentation of progress}$
 - o documentation that the work proposed for the NCE is consistent with the initial award
 - o grantee must be in good fiscal and programmatic standing
- The PI must exhibit measurable effort during an approved NCE

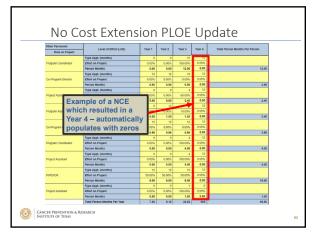
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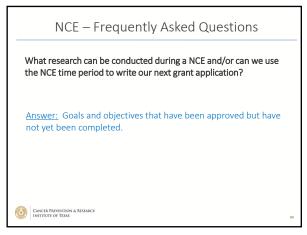
No Cost Extension (NCE)

For Approved NCEs

- The final report date for NCEs will change, but an additional annual report as well as quarterly reports are required until the contract ends
- You must update the PLOE for the extension time period because it defaults to zero for No Cost Extensions (NCEs)

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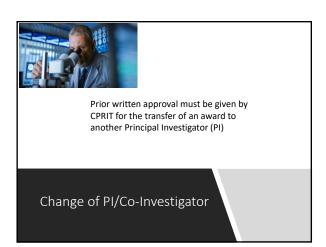


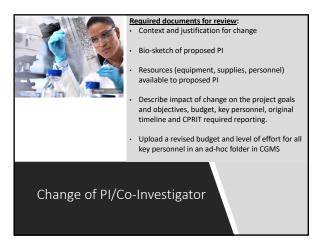






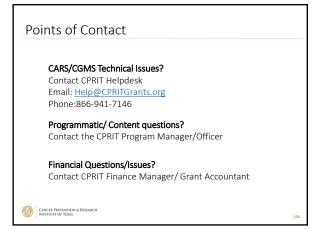
Change of Approved Goals and Objectives - Any changes to the scope of work or budget should be consistent with the guidance provided by reviewers and must be approved by CPRIT - P&P Guide Reference: 11.3 Goals and Objectives





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Programmatic – Frequently Asked Questions	
Do we need CPRITs prior approval to modify subcontractors and subcontract budgets listed on the original application?	
subcontract sudgets listed on the original application:	
Answer: Yes, if the award is a Multi-PI and the PI is at a different institution, and if the subcontractor is key personnel.	
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Programmatic – Frequently Asked Questions	
What are options to mitigate funding overlap between CPRIT and new Federal or Foundation Awards?	
Answer: If there is a 100% overlap, a choice must be made between a CPRIT award and/or a Federal, Foundation Award.	
With approval from the Federal project officer and CPRIT, one overlapping specific aim with a Federal award can be mitigated by	
eliminating the aim. The budget will be adjusted accordingly.	
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Programmatic – Frequently Asked Questions	
If a co-investigator leaves Texas, can they remain on the grant	
with salary support to conduct the work from their new institution?	
Answer: An approved co-investigator on the original application who no longer resides in Texas may continue to contribute to the	
award project at the PI's discretion; however, CPRIT award funds may not be used to reimburse them for the completion of the	
scope of work.	
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